



Digital Services Sub (Finance) Committee

Date: FRIDAY, 11 SEPTEMBER 2020

Time: 1.45 pm

Venue: VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members:

Randall Anderson, Finance Committee (Chairman)	Tim Levene, Finance Committee
Alderman Sir Peter Estlin (Deputy Chairman)	Jeremy Mayhew, Finance Committee
Rehana Ameer	Deputy Hugh Morris
Deputy Keith Bottomley, Police Committee	Sylvia Moys
Deputy Roger Chadwick	Benjamin Murphy
John Chapman	Barbara Newman
Deputy Jamie Ingham Clark, Finance Committee	James Tumbridge

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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:
<https://youtu.be/xL9GGTiXsQE>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 3 July 2020.
For Decision
(Pages 1 - 6)
4. **FORWARD PLAN**
Report of the Chamberlain.
For Information
(Pages 7 - 8)
5. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Joint report of the Town Clerk and the Chamberlain.
For Information
(Pages 9 - 10)
6. **DESIGN, BUILD, SUPPORT AND HOSTING FOR NEW WEBSITE**
Report of the Director of Communications.
For Information
(Pages 11 - 12)
7. **INFORMATION MANAGEMENT PROGRAMME PROGRESS UPDATE AND DEEP DIVE**
Report of the Chamberlain.
For Information
(Pages 13 - 20)
8. **IT APPLICATION ROADMAP UPDATE**
Report of the Chamberlain.
For Information
(Pages 21 - 24)
9. **IT DIVISION - IT SERVICE DELIVERY SUMMARY**
Report of the Chamberlain.
For Information
(Pages 25 - 34)

10. **IT DIVISION RISK UPDATE**

Report of the Chamberlain.

For Information
(Pages 35 - 42)

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

13. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

14. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 3 July 2020.

For Decision
(Pages 43 - 46)

15. **REPLACEMENT OF THE COMPUTER AIDED FACILITIES MANAGEMENT SYSTEM**

Report of the City Surveyor.

For Decision
(Pages 47 - 52)

16. **PENSION ADMINISTRATION SYSTEM PROCUREMENT**

Report of the Chamberlain.

For Decision
(Pages 53 - 66)

17. **INFORMATION SECURITY RISKS**

For Information

- a) CR 16 Information Security Risk (Pages 67 - 84)

Report of the Chamberlain.

- b) IT Security and Remote Working (Slides and Verbal Update)

Commissioner of the City of London Police to be heard.

18. **POLICE IT PROGRAMMES UPDATE - PRESENTATION - TO FOLLOW**

For Information

19. **IT SERVICES 2020 PROGRAMME UPDATE**

Report of the Chamberlain.

For Information

(Pages 85 - 88)

20. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
SUB COMMITTEE**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**